

# JAI MEDICAL SYSTEMS MANAGED CARE ORGANIZATION, INC.

## PROVIDER DATA EXCHANGE FORM

**Instructions:** This form must be completed in order to ensure the accuracy of our provider data files as well as the proper processing of provider claims submitted to Jai Medical Systems Managed Care Organization, Inc. (JMSMCO). Please type or print legibly and submit form to JMSMCO prior to sending claims. Please be sure to submit a completed JMSMCO Provider Data Exchange form with a completed W-9 form for tax reporting purposes. If you are a group provider, this form should be completed for every participating provider within your group. In addition, please complete this form for each and every service location. This form is available online at [www.jaimedicalsystems.com](http://www.jaimedicalsystems.com). Completed forms should be submitted to [providerrelations@jaimedical.com](mailto:providerrelations@jaimedical.com).

|  |                   |
|--|-------------------|
| <b>SECTION I – TRANSACTION TYPE &amp; EFFECTIVE DATE</b> <i>(Internal Use Only)</i>  |                   |
| 1. Please check one.<br><input type="checkbox"/> Add Provider <input type="checkbox"/> Change Provider <input type="checkbox"/> Terminate Provider | 2. Effective Date |

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| <b>SECTION II – PROVIDER INFORMATION</b> <i>(To be completed by provider)</i>  |  |  |
| 3. Organization Name (if applicable)   |  | 4. Provider Gender<br><input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> N/A |
| 5. Provider Last Name  | 6. Provider First Name   |  |
| 7. Address 1 (Street)  |  |  |
| 8. Address 2 (Apt/Suite)   | 9. Office Phone Number   | 10. Office Fax Number  |
| 11. City   | 12. State  | 13. Zip Code   |
| 14. Provider E-mail Address  |  |  |
| 15. Provider Type<br><input type="checkbox"/> Primary Care Provider (PCP) <input type="checkbox"/> Specialty Care <input type="checkbox"/> Hospital Facility<br><input type="checkbox"/> Ancillary Care <input type="checkbox"/> Other _____ |  |  |
| 16. If PCP, are you currently accepting new patients?<br><input type="checkbox"/> Yes <input type="checkbox"/> No  |  | 17. If you answered question 16 with yes, what is your patient age range?  |
| 18. Specialty – Please list all.   |  |  |
| 19. Board Certified?<br><input type="checkbox"/> Yes <input type="checkbox"/> No   | 20. EPSDT Certified?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | 21. EPSDT Certification –Effective Date  |
| 22. Hospital Privileges? <input type="checkbox"/> Yes <input type="checkbox"/> No    (If yes, please list below. <i>Individual providers only.</i> )<br><br>a) _____<br>b) _____<br>c) _____   |  |  |

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|--|-------------------------------------|
| <b>SECTION III – PROVIDER CONTACT INFORMATION</b> <i>(To be completed by provider)</i> |                                     |
| 23. Name – Contact Person  | 24. Title – Contact Person          |
| 25. Telephone – Contact Person   | 26. E-mail Address – Contact Person |

|   |                                   |              |
|---|-----------------------------------|--------------|
| <b>SECTION IV – PROVIDER TAX REPORTING INFORMATION</b> <i>(To be completed by provider)</i> |                                   |              |
| <b>Taxpayer Information</b>   |                                   |              |
| 27. Taxpayer Name – as shown on your income tax return.                                     | 28. Business Name (if applicable) |              |
| <b>Pay-to Address</b>   |                                   |              |
| 29. Pay-to Name   |                                   |              |
| 30. Address 1   | 31. Address 2 (Apt/Suite)         |              |
| 32. City  | 33. State                         | 34. Zip Code |

|   |                                |
|---|--------------------------------|
| <b>SECTION V - PROVIDER IDENTIFICATION NUMBERS</b> <i>(To be completed by provider)</i> |                                |
| 35. Tax ID #  | 36. SSN #                      |
| 37. Group NPI # (if applicable)   | 38. Individual/Rendering NPI # |
| 39. Medicaid #  | 40. Maryland License #         |
| 41. CDS # (if applicable)   | 42. DEA# (if applicable)       |

**I hereby attest that the Provider Data Exchange form and W-9 form have been completed and verified as accurate.** *(To be completed by the provider who completed this form or the person who completed this form on behalf of the provider.)*

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

|  |  |
|--|--|
| <b>JMSMCO INTERNAL USE ONLY</b>  |  |
| <b>Provider Status –</b><br><input type="checkbox"/> Participating Provider<br>- Contract Effective Date _____<br><input type="checkbox"/> Non Participating Provider<br><input type="checkbox"/> Self Referral Provider<br><input type="checkbox"/> Emergent/Urgent Care Provider | <b>Notes:</b><br><br><br>  |
| Completed by: _____<br>Completion Date: _____<br>Amisys Affiliation #: _____   | <b>Provider Configuration Notes – Please indicate applicable fee schedule.</b><br><br><br> |